

STAFFORDSHIRE AND STOKE ON TRENT ARCHIVE SERVICE

REAPPRAISAL AND DISPOSAL RECORD SHEET

PART ONE: COLLECTION INFORMATION

Staffordshire Record Office

Small collections identified as duplicates. The majority of these collections were identified during retrospective inputting of older catalogues 2020-2021, and were not input into the online catalogue pending disposal.

Collection references and descriptions:

1045 photocopy of Gibbon family account book, copied 1969, original since purchased from the owner in 2001 (6060).

1052 photocopies of Elford parish documents, donated in 1969, original since deposited in 1976 (D3094).

1078 photocopies of plans of Crakemarsh, donated 1970, originals held at William Salt Library.

1122 photocopy of Quaker pamphlet, donated 1970, original since deposited.

1152 photocopy of plans of manoeuvres on Cannock Chase, copied 1970, originals since deposited, other copies at WSL.

1219 photocopies from printed book Tour of the Northern Counties, donated in 1971, two copies of the book already held at William Salt Library.

1221 photocopy of map from Bradford estate, taken 1971, original since deposited.

D1224 photocopies of canal maps, taken 1971, originals since deposited in 1978 (D3186)

1506 photocopy of list of shoe operatives 1942, taken in 1975, original since deposited in 1990.

D3507 photocopy of Bishop's Transcript, original already held by this Archive Service (B/V/7/1).

3685/2/1-3 County Council year books, accessioned 1981, duplicates of copies in County Council collection (C/C/Y).

3715 County Council year books, donated by SCC staff member in 1981, duplicates of copies in County Council collection (C/C/Y).

3827 photocopy of graveyard list, donated in 1982, original since deposited 1986.

3874 photocopy of deed donated in 1983, we already had the original.

4249, photocopies of documents, donated in 1985, originals since deposited in 1988.

4387 transcript of parish register, donated 1985, duplicates other copies in the Archive Service, or belongs with Piper collection at William Salt Library.

4683 photocopy of map, donated in 1987, original since deposited in 2013.

5461 photocopies of Ordnance Survey maps used by Victoria County History in 1995, originals since deposited in 1998.

6027 local history booklet on canals, donated 2001, duplicates copy at William Salt Library.

6943, photocopies of Registrar's copies of marriage registers, original parish copies then believed to be missing but since found, originals deposited 2021.

Ownership:

(indicate if owned by the Archive Service/governing body, privately owned by identified individual(s) or continuing organisation, or if current owner cannot be identified)

All of the above are owned by the County Council or were transferred from other archive offices, or owners cannot be identified.

Legal obligations and conditions of acquisition/grants:

(indicate whether under Acceptance in Lieu scheme, or subject to purchase or cataloguing grant, etc. Also check if there is a record of any previous appraisal process).

N/A

PART TWO: APPRAISAL INFORMATION

Date of appraisal: September 2023

Appraisal decisions:

B. Records to be destroyed:

Quantity: All as itemised above

Reasons: Duplicates

Permission gained from owner or permission not required.

Date of destruction:

Deaccessioned in paper accessions register and on CALM accessions database

Paper and online catalogues removed or updated

The National Archives notified

Signature of Collections Officer: Liz Street

Date: 2 November 2023

Signature of member of Joint Archives Committee:

Date:

Or see decision recorded in the minutes of the Joint Archives Committee.

File in appropriate deposit file, and Freedom of Information Legislation file